

# RITA FINANCE AND LEASING LIMITED

( Formerly known as Rita Holdings Limited )

Regd. Off. : 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085

E-mail : ritaholdingsltd@gmail.com, website : www.ritaholdings.in, Tel: 011-65448440, Mob: +91-8376095513

CIN : L67120DL1981PLC011741

September 17, 2018

To,  
**Metropolitan Stock Exchange of India Limited**  
4<sup>th</sup> Floor, Vibgyor Towers,  
Bandra Kurla Complex, Bandra East,  
Mumbai – 400 098

Dear Sir/Ma'am,

Sub: **Outcome/ Proceedings of 37<sup>th</sup> Annual General Meeting of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited) ("the Company") held on Monday, September 17, 2018 at 11:00 A.M.**

Ref.: Regulation 30 read with Para A of Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the SEBI Listing Regulations")

This is with reference to 37<sup>th</sup> Annual General Meeting ("AGM") of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited) held on Monday, September 17, 2018 at 11:00 A.M. at registered office of the Company at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085.

In this regard, Mr. Amit Kumar, Company Secretary in Practice (COP No. 6184) was appointed in the Board meeting held on Monday, August 06, 2018 as the Scrutinizer to scrutinize the voting process in a fair and transparent manner and shall submit his report on or before Wednesday, September 19, 2018 to Mr. Pawan Kumar Mittal, Chairperson of the meeting who is authorised to receive the Report of the Scrutinizers on the voting through ballot papers at the AGM.

Based on the Scrutinizers' Report, the result of the meeting shall announced by the Chairperson on or before Wednesday, September 19, 2018 as received from the Scrutinizer.

In this regard, Kindly find enclosed herewith the Gist of Proceedings of 37<sup>th</sup> Annual General Meeting of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited).

You are requested to kindly take the above on record and acknowledge the receipt of the same.

Thanking You  
Yours' Truly  
For **Rita Finance and Leasing Limited**  
(Formerly Rita Holdings Limited)

  
**Pawan Kumar Mittal**  
(Director & Chairperson)  
DIN: 00749265



Encl.: Gist of Proceedings of 37<sup>th</sup> Annual General Meeting of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited)

# RITA FINANCE AND LEASING LIMITED

( Formerly known as Rita Holdings Limited )

Regd. Off. : 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085

E-mail : ritaholdingsltd@gmail.com, website : www.ritaholdings.in, Tel: 011-65448440, Mob: +91-8376095513

CIN : L67120DL1981PLC011741

GIST OF PROCEEDINGS OF 37<sup>TH</sup> ANNUAL GENERAL MEETING OF RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED) HELD ON MONDAY THE 17<sup>TH</sup> DAY OF SEPTEMBER, 2018 AT 11:00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 324A, III<sup>RD</sup> FLOOR, AGGARWAL PLAZA, SECTOR-14, ROHINI, NEW DELHI-110085

Day: Monday

Date: September 17, 2018

Time: 11:00 A.M.

Venue: 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

## PRESENT

Mr. Pawan Kumar Mittal, Chairperson and Director

Mrs. Kiran Mittal, Director

Mr. Avinash Sharma, Independent Director

Mr. Prakash Chand Jajoria, Independent Director

Mr. Anurag Gupta, Company Secretary & Compliance Officer

Mrs. Anshu Aggarwal, Chief Financial Officer

**Scrutinizer:** Mr. Amit Kumar, Practicing Company Secretary

**Statutory Auditors:** Representative from V.N. Purohit & Co., Chartered Accountants.

**Audit Committee Chairman:** Mr. Prakash Chand Jajoria

## **Members**

**Personally Present:** Total 13 members having 22,50,200 Equity Shares have recorded their presence at the AGM.

## **Leave of Absence**

Leave of absence was granted to Mr. Jitendra Kumar Agarwal.

Mr. Pawan Kumar Mittal, Director of the Company has been appointed as a Chairperson of the Meeting.

Mr. Pawan Kumar Mittal has chaired and presided over the meeting and welcomed the members present at the 37<sup>th</sup> Annual General Meeting (AGM) of the Company.

The business before the AGM was taken up as Quorum was present. Quorum was also present throughout the Meeting.

The following Statutory Registers were remained open and accessible for inspection of members during the continuance of AGM as prescribed in the respective sections of the Companies Act, 2013 as specified below:



- a. Register of contracts with related party and contracts and bodies etc. in which directors are interested under section 189 of the Companies Act, 2013 shall be open for inspection on all working days during business hours.
- b. Register of directors and key managerial personnel and their shareholding under section 170 of the Companies Act, 2013.

The Notice dated 06<sup>th</sup> August, 2018 convening the 37<sup>th</sup> AGM and Explanatory Statement and the Report and Accounts for the financial year ended 31<sup>st</sup> March, 2018, circulating to the members, were taken as read with the consent of the members present at the meeting.

The Chairperson has also informed that the Board had appointed Mr. Amit Kumar, Practicing Company Secretary (COP: 6184) as the Scrutinizer to scrutinize the voting process in fair and transparent manner.

The Chairperson then briefly read out the items of the business before the AGM and enquired from the members present if they required any clarification on them, particularly on the Financial Statements of the Company.

The Chairperson thereafter read the Resolutions as follows:

Item No.	Agenda Items	Type of Resolution	Method of Voting
<b>Ordinary Business</b>			
1.	Adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon	Ordinary Resolution	E- voting and Ballot Papers at the AGM
2.	Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company	Ordinary Resolution	E- voting and Ballot Papers at the AGM
<b>Special Business</b>			
3.	Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company	Special Resolution	E- voting and Ballot Papers at the AGM
4.	Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company	Ordinary Resolution	E- voting and Ballot Papers at the AGM
5.	Regularization of Mrs. Kiran Mittal (DIN: 00749457) as a Non-executive Director of the Company	Ordinary Resolution	E- voting and Ballot Papers at the AGM

The Chairperson thereafter announced the commencement of casting of Votes.

On completion of voting, the Scrutinizer has opened the polling box in the presence of two Person as witness after the voting process is over.



The Results of the voting will be intimated to you separately as soon as we receive reports from the Scrutinizer.

The Chairperson of the meeting concluded the meeting with vote of thanks at 02:00 P.M.

This is for your information and record.

**For Rita Finance and Leasing Limited**  
(Formerly Rita Holdings Limited)



**Pawan Kumar Mittal**  
(Director & Chairperson)  
DIN: 00749265



**Date:** September 17, 2018

**Place:** New Delhi