

RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off.: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

E mail: ritaholdingsltd@gmail.com, website: www.ritaholdings.in, Tel: 011-65448440 Phone: +91-8376095513

CIN: L67120DL1981PLC011741

September 23, 2017

Metropolitan Stock Exchange of India Limited

4th Floor, Vibgyor Towers,
Bandra Kurla Complex,
Bandra East,
Mumbai – 400051

MSEI Scrip Symbol: RFL

Dear Sir/Ma'am,

Sub: Outcome/ Proceedings of 36th Annual General Meeting of Rita Finance and Leasing Limited (Formerly known as Rita Holdings Limited) ("the Company") held on September 23, 2017 at 11:00 A.M.

Ref.: Regulation 30 read with Para A of Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations")

This is with reference to 36th Annual General Meeting ("AGM") of Rita Finance and Leasing Limited (Formerly known as Rita Holdings Limited) held on Saturday, September 23, 2017 at 11:00 A.M at registered office of the Company at 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085.

In this regard, Mr. Amit Kumar, Company Secretary in Practice (COP No. 6184) was appointed in the Board meeting held on August 29, 2017 as the Scrutinizer to scrutinize the voting process (Ballot Paper as well as Remote E-voting) in a fair and transparent manner and shall submit his



report on or before September 25, 2017 to Ms. Anju Sharma, Chairperson of the meeting who is authorised to receive the Consolidated Report of the Scrutinizers on the remote e-Voting and voting through ballot papers at the AGM.

Based on the Scrutinizers' Report, the result of the meeting shall announced by the Chairperson on or before September 25, 2017 as received from the Scrutinizer.

In this regard, Kindly find enclosed herewith the Gist of Proceedings of 36th Annual General Meeting of Rita Finance and Leasing Limited (Formerly known as Rita Holdings Limited).

You are requested to kindly take the above on record and acknowledge the receipt of the same.

Thanking You

Yours' Truly

For Rita Finance and Leasing Limited

(Formerly known as Rita Holdings Limited)


Anju Sharma

Managing Director

DIN: 02591877



Encl.: Gist of Proceedings of 36th Annual General Meeting of Rita Finance and Leasing Limited (Formerly known as Rita Holdings Limited).

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GIST OF PROCEEDINGS OF 36TH ANNUAL GENERAL MEETING OF RITA FINANCE AND LEASING LIMITED (FORMERLY KNOWN AS RITA HOLDINGS LIMITED) HELD ON SATURDAY THE 23RD DAY OF SEPTEMBER, 2017 AT 11:00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 324A, IIIRD FLOOR, AGGARWAL PLAZA, SECTOR- 14, ROHINI, NEW DELHI- 110085

Day: Saturday

Date: September 23, 2017

Time: 11:00 A.M.

Venue: 324A, IIIRD FLOOR, AGGARWAL PLAZA, SECTOR- 14, ROHINI, NEW DELHI- 110085

PRESENT

Ms. Anju Sharma, Chairperson and Managing Director

Mr. Prakash Chand Jajoria, Independent Director

Mr. Avinash Sharma, Independent Director

Ms. Priyanka Dhamija, Company Secretary & Compliance Officer

Scrutinizer: Mr. Amit Kumar, Practicing Company Secretary

Statutory Auditors: Representative from V.N. Purohit & Co., Chartered Accountants.

Audit Committee Chairman: Mr. Prakash Chand Jajoria

Members:

Personally Present: Total 10 members having 400200 Equity Shares have recorded their presence at the AGM

Ms. Anju Sharma, Managing Director of the Company has been appointed as a Chairperson of the Meeting.



Ms. Anju Sharma has chaired and presided over the meeting and welcomed the members present at the 36th Annual General Meeting (AGM) of the Company.

The business before the AGM was taken up as Quorum was present. Quorum was also present throughout the Meeting.

The following Statutory Registers were remained open and accessible for inspection of members during the continuance of AGM as prescribed in the respective sections of the Companies Act, 2013 as specified below:

- a. Register of contracts with related party and contracts and bodies etc. in which directors are interested under section 189 of the Companies Act, 2013 shall be open for inspection on all working days during business hours.
- b. Register of directors and key managerial personnel and their shareholding under section 170 of the Companies Act, 2013.

The Notice dated 29th August, 2017 convening the 36th AGM and the Report and Accounts for the financial year ended 31st March, 2017, circulating to the members, were taken as read with the consent of the members present at the meeting.

The Chairperson drew attention that the Company, pursuant to the provisions of section 108 of the Companies Act, 2013, had provided the facility of remote e- Voting on all the Resolutions forming part of the notice of the AGM. The remote e- Voting commenced on 20th September, 2017 at 09:00 a.m. and ended on 22nd September, 2017 at 05:00 p.m.

The Chairperson advised that those who had not been able to cast their votes by remote e- Voting may avail the facility of voting at the Meeting once the resolutions as per agenda are read.

The Chairperson has also informed that the Board had appointed Mr. Amit Kumar, Practicing Company Secretary (COP: 6184) as the Scrutinizer to scrutinize the e-voting process in fair and transparent manner.



The Chairperson then briefly read out the items of the business before the AGM and enquired from the members present if they required any clarification on them, particularly on the Financial Statements of the Company.

The Chairman thereafter read the Resolutions as follows:

Item No.	Agenda Items	Type of Resolution	Method of Voting
1.	To receive, consider and adopt the financial statements consisting of Balance Sheet as at March 31, 2017, the statement of Profit and Loss and Cash Flow Statement for the year ended on March 31, 2017 and Auditors thereon	Ordinary Resolution	E-voting and Ballot Papers at the AGM
2.	To Appoint a Director in place of Mr. Pradeep Anand (DIN: 00088653), who retire by rotation and being eligible offers himself for re-appointment.	Ordinary Resolution	E-voting and Ballot Papers at the AGM
3.	To ratify the appointment of Statutory Auditors and fix their remuneration	Ordinary Resolution	E-voting and Ballot Papers at the AGM

The Chairperson thereafter announced the commencement of casting of Votes.

On completion of voting, the Scrutinizer has opened the polling box in the presence of two Person as witness after the voting process is over.

The Results of the voting will be intimated to you separately as soon as we receive reports from the Scrutinizer.



The Chairperson of the meeting concluded the meeting with vote of thanks at 01:20 P.M.

This is for your information and record.

For Rita Finance and Leasing Limited
(Formerly known as Rita Holdings Limited)



Anju Sharma

Managing Director

DIN: 02591877



Date: September 23, 2017

Place: New Delhi