

RITA HOLDINGS LIMITED

Regd. Off: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085
Tel: +91-11-65448440 Email ID: ritaholdingsltd@gmail.com Website: www.ritaholdings.in
CIN: L67120DL1981PLC011741

GIST OF PROCEEDINGS OF 35th ANNUAL GENERAL MEETING OF RITA HOLDINGS LIMITED HELD ON TUESDAY, 20th DAY OF SEPTEMBER, 2016 AT 11:00 A.M. AT 324A, IIIRD FLOOR, AGGARWAL PLAZA, SECTOR- 14, ROHINI, NEW DELHI- 110085

PRESENT

Directors: Ms. Anju Sharma
Mr. Jitendra Kumar Agarwal
Mr. Prakash Chand Jajoria
Mr. Avinash Sharma

Company Secretary: Ms. Priyanka Dhamija

Scrutinizer: Mr. Amit Kumar, Practicing Company Secretary

Statutory Auditors: Representative of M/s Shamsher & Co., Chartered Accountants

Audit Committee Chairman: Mr. Prakash Chand Jajoria

Members:

Personally Present: 05

- Ms. Anju Sharma, Managing Director of the Company has chaired the meeting and welcomed the members present at the 35th Annual General Meeting (AGM) of the Company.
- The business before the AGM was taken up as Quorum was present. Quorum was also present throughout the Meeting.
- The following Documents/ Registers of the Company remained open and accessible for inspection during the continuance of the AGM.
 - a) Financial Statements for the financial year ended as on 31st March, 2016, and Reports of the Board of Directors and the Auditors thereon.
 - b) Register of Members, Director's and key managerial personnel with their shareholding.
- The Notice dated 12th August, 2016 convening the 35th Annual General Meeting along with Explanatory Statements and the Reports and Accounts for the financial year ended 31st March, 2016, circulating to the members, were taken as read with the consent of the members present at the meeting.



- The Chairperson briefly covered the items of the business before the AGM and enquired from the members present if they required any clarification on them, particularly on the Financial Statements of the Company.
- The Chairperson drew attention that the Company, pursuant to the provisions of section 108 of the Companies Act, 2013, has provided the facility of remote e- Voting on all the Resolutions forming part of the notice of the AGM. The remote e- Voting commenced on Saturday, September 17, 2016 at 09:00 a.m. and ended on Monday, September 19, 2016 at 05:00 p.m.
- The Chairperson advised that those who had not been able to cast their votes by remote e- Voting may avail the facility of voting at the Meeting once the resolutions as per agenda are read.
- Scrutinizer of the Company M/s Amit Kumar, Practicing Company Secretary, has locked & sealed an empty polling box for voting at the venue of AGM in the presence of members.

The Chairperson thereafter read the Resolutions as follows:

Ordinary Business:

1. Adoption of Financial Statements for F.Y. 2015-2016
2. Appointment of Ms. Neelam Anand as a director Liable to retire by rotation
3. Appointment of M/s V.N Purohit & Co., Chartered Accountants as the Statutory Auditors of the Company in place of M/s Shamsher & Co., Chartered Accountants for the five consecutive years to hold office from the conclusion of this Thirty Fifth AGM till the conclusion of Fortieth AGM of the company

Special Business:

4. Appointment of Mr. Avinash Sharma (DIN: 07510278) as an Independent Director of the Company
5. Adoption of New Set of Memorandum of Association as per Companies Act, 2013
6. Adoption of New Set of Articles of Association as per Companies Act, 2013
7. Change the name of "**Rita Holdings Limited**" to "**Rita Finance and Leasing Limited**"

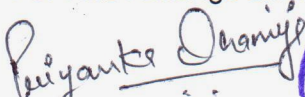
The Chairperson thereafter, announced the commencement of casting of Votes.

On completion of voting, the Scrutinizer shall count the votes cast through e-voting and poll and prepare a report thereon addressed to the chairperson within the stipulated time period as prescribed by law.

Chairperson concluded the meeting with Vote of Thanks at 03:30 P.M.

Thanking You
Yours truly

For Rita Holdings Limited



Priyanka Dhamija
Company Secretary

Membership No. 41870



Dated: 20th September, 2016

Place: New Delhi