

RITA FINANCE AND LEASING LIMITED

CIN: L67120DL1981PLC011741

Registered Office: D-328, Basement Floor, Defence Colony, New Delhi- 110024

E-mail: ritaholdingsltd@gmail.com; **Website:** www.ritafinance.in; **Tel.:** 011-45689444

Date: 29th October, 2022

To,

**The Metropolitan Stock Exchange
of India Limited,**

205(A), 2nd floor, Piramal Agastya
Corporate Park, Kamani Junction,
LBS Road, Kurla (West), Mumbai- 400070

MSEI Symbol: RFL

The BSE Limited

Department of Corporate Services

Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai-400 001

Scrip Code: 543256

**Sub: Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI
(Depositories and Participants) Regulations, 2018**

Dear Sir/Ma'am,

With reference to captioned subject matter, please find attached herewith the Certificate from Practicing Company Secretary confirming the holding of the shares of the company in NSDL, CDSL and physical under Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018 for the Quarter ended on 30th September, 2022.

This is for your information and records.

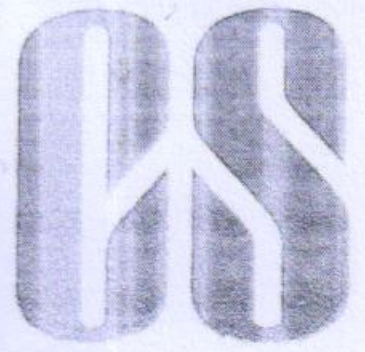
Thanking you,

For Rita Finance and Leasing Limited

SHUBHAM JOSHI

(Company Secretary & Compliance Officer)

Office Address: D-328, Basement Floor,
Defence Colony, New Delhi- 110024



G AAKASH & ASSOCIATES

Company Secretaries

CERTIFICATE FOR RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

As per Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018

1. For the Quarter ended : 30th September, 2022
2. ISIN : INE018S01016
3. Face Value : Rs. 10/-
4. Name of the Company : RITA FINANCE AND LEASING LIMITED
5. Registered Office Address : D-328, Basement Floor, Defence Colony, New Delhi-110024
6. Telephone & Fax Nos. : 011-45689444
7. Email Address : ritaholdingsltd@gmail.com
8. Names of the Stock Exchanges where the company's securities are listed: : BSE Limited (Scrip Code: 543256)
MSEI Limited (MSEI Symbol: RFL)

9. Issued capital :	<table border="1"><thead><tr><th>Number of Shares</th><th>% of Total Issued Capital</th></tr></thead><tbody><tr><td>1,00,00,000</td><td>100</td></tr></tbody></table>	Number of Shares	% of Total Issued Capital	1,00,00,000	100
Number of Shares	% of Total Issued Capital				
1,00,00,000	100				

10. Listed Capital (Exchange-wise) : (As per company records)	<table border="1"><thead><tr><th>Number of Shares</th><th>% of Total Issued Capital</th></tr></thead><tbody><tr><td>(BSE Limited and MSEI Limited)</td><td>100</td></tr><tr><td>1,00,00,000</td><td></td></tr></tbody></table>	Number of Shares	% of Total Issued Capital	(BSE Limited and MSEI Limited)	100	1,00,00,000	
Number of Shares	% of Total Issued Capital						
(BSE Limited and MSEI Limited)	100						
1,00,00,000							

11. Held in Dematerialized Form in CDSL :	<table border="1"><thead><tr><th>Number of Shares</th><th>% of Total Issued Capital</th></tr></thead><tbody><tr><td>89,85,071</td><td>89.85</td></tr></tbody></table>	Number of Shares	% of Total Issued Capital	89,85,071	89.85
Number of Shares	% of Total Issued Capital				
89,85,071	89.85				

12. Held in Dematerialized Form in NSDL :	<table border="1"><thead><tr><th>Number of Shares</th><th>% of Total Issued Capital</th></tr></thead><tbody><tr><td>10,09,982</td><td>10.10</td></tr></tbody></table>	Number of Shares	% of Total Issued Capital	10,09,982	10.10
Number of Shares	% of Total Issued Capital				
10,09,982	10.10				



1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana, Phone: +91-9991264017, 8377974087

Email: cs.goelaakash@gmail.com

13. Physical :

Number of Shares	% of Total Issued Capital
4,947	0.05
14. Total No. of shares(12+13+14) : 1,00,00,000 Equity Shares
15. Reasons for difference if any, between (10&11), (10&15), (11&15) : **N.A.**
16. Details of changes in share capital during the quarter under consideration as per Table below:

Particulars	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. approval pending from SE
NA	NA	NA	NA	NA	NA	NA

~~*Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, any other (to specify)~~

17. Register of Members is updated : **Yes**
18. Reference of previous quarter with regards to excess dematerialized shares, if any : During the quarter 2,08,802 shares have been dematerialized
- Has the company resolved the matter mentioned in Point no.19? Above in the Current quarter? If not, reason why? : **N.A.**
19. Mentioned the total no. of requests, if any, Confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay: Nil

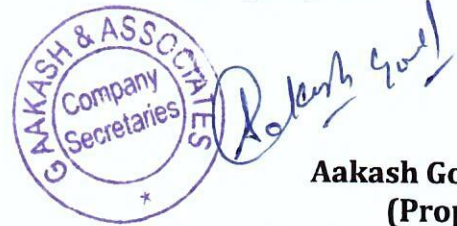
Total No. of Demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	NA	NA	NA
Pending for more than 21 days	NA	NA	NA

20. Name, Address, Tel & Fax no. of Compliance officer : **Mr. Shubham Joshi***
Company Secretary and Compliance officer
D-328, Basement Floor, Defence Colony, New Delhi- 110024.
Tel No. 011-45689444



21. Name, Address, Tel & Fax no. Reg. no. of the Auditor : **Mr. Aakash Goel**
G Aakash & Associates
Company Secretaries
Address: 1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana
Ph: 9991264017
E mail: cs.goelaakash@gmail.com
22. Appointment of common agency for Share Registry Work : **Skyline Financial Services Private Limited,**
D-153A, 1st Floor , Okhla Industrial Area
Phase -1, New Delhi -110020
Ph. No.- 011-40450193; 011-26812682
E-mail ID:admin@skylinerta.com
23. Any other detail that auditor may Like to provide (e.g. BIFR Company, Delisting from SE, Company changed its name etc.) : * On 14th October, 2022, Ms. Priya Gupta has resigned from the position of Company Secretary and Compliance Officer of the Company and Mr. Shubham Joshi has been appointed as Company Secretary and Compliance Officer of the Company.

**For G Aakash & Associates
Company Secretaries**



**Date: 21/10/2022
Place: Haryana**

**Aakash Goel
(Prop.)
M. No.: A57213
CP No.: 21629
UDIN: A057213D001333543**