

# RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off.: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi 110085

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CIN: L67120DL1981PLC011741

01/09/2021

To

Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001 Security Code: 543256	Metropolitan Stock Exchange of India Limited (Formerly Known as MCX Stock Exchange Limited) 4th Floor, Vibgyor Towers, Bandra Kurla Complex, Bandra East, Mumbai - 400 098 Symbol: RFLL
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Sub : Intimation of Book Closure and Record date

Dear Sir,

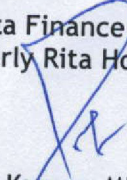
Pursuant to Clause 42 (2) of the SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015, we wish to inform you that Share Transfer Books and Registers of Members of the Company will remain closed during the period from **Friday, September 24, 2021 to Thursday, September 30, 2021** (both days inclusive) for the purpose of **Annual General Meeting** of the Company to be held on **Thursday, September 30, 2021**.

Further the Company is pleased to offer Remote E-Voting facility to its Members to enable them to cast their votes electronically and has fixed **September 23, 2021** as the **cut-off date** for determining the eligibility of shareholders to vote electronically.

Please note that e-voting period will commence from **27th September 2021 (9:00 a.m.)** and will end on **29th September 2021 (5:00 p.m.)**

Thanking You,  
Yours faithfully,

For Rita Finance and Leasing Limited  
Formerly Rita Holdings Limited

  
Pawan Kumar Mittal  
Director  
DIN: 00749265



Place: New Delhi