

RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off. : 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085
E-mail : ritaholdingsltd@gmail.com, Website : www.ritaholdings.in, Tel. : 011 - 27860681
CIN : L67120DL1981PLC011741

July 30, 2019

To
The Listing Department
Metropolitan Stock Exchange of India Limited
(Formerly Known as MCX Stock Exchange Limited)
4th Floor, Vibgyor Towers,
Bandra Kurla Complex, Bandra East,
Mumbai – 400 098

Dear Sir/Ma'am,

Re.: Symbol : RFLI

ISIN: INE018S01016

Sub.: Submission of Reconciliation of Share Capital Audit Report for the Quarter ended June 30, 2019

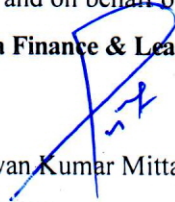
Dear Sir,

We enclose herewith the Reconciliation of Share Capital Audit Report for quarter ended June 30, 2019 pursuant to Regulation 76 of Securities and Exchange Board of India (Depositories And Participants) Regulations, 2018 and SEBI's circular No. D&CC/FITTC/ CIR - 16/ 2002 dated December 31 , 2002 for your information and records.

Kindly take the same on your records.

Thanking you,
Yours faithfully,

For and on behalf of the Board of Directors of
Rita Finance & Leasing Limited


Pawan Kumar Mittal
Director



DIN: 00749265

Encl: as above

AKHILESH & ASSOCIATES

(Company Secretaries and RTMA)

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT (Pursuant to Regulation 76 of the SEDI (Depositories and Participants) Regulation r/w SEDI Circular dated 31.12.2002)

| | | | |
|----|--|---|---|
| 1. | Report for the Quarter ended | : | 30th June, 2019 |
| 2. | ISIN | : | INE018S01016 |
| 3. | Face Value | : | Rs. 10/- each |
| 4. | Name of the Company | : | Rita Finance And Leasing Limited (Formerly known as Rita Holdings Limited) |
| 5. | Registered Office Address | : | 324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085 |
| 6. | Correspondence Address | : | 324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085 |
| 7. | Telephone and Fax Nos. | : | 9810260127, 011-27860681 |
| 8. | Email Address | : | ritaholdingsltd@gmail.com |
| 9. | Names of the Stock Exchanges where the company's securities are listed | : | Metropolitan Stock Exchange of India Limited (MSEI) |

| | | : | No. of Shares | Percentage of Total Issued Capital |
|-----|---|---|---------------|------------------------------------|
| 10. | Issued capital | | 35,00,000 | 100.00 |
| 11. | Listed Capital (Exchange wise) All (As per company records) Metropolitan Stock Exchange of India Limited (MSEI) | : | 35,00,000 | 100.00 |
| 12. | Held in Dematerialized Form in CDSL | : | 28,48,751 | 81.39 |
| 13. | Held in Dematerialized Form in NSDL | : | 4,37,500 | 12.50 |
| 14. | Physical | : | 2,13,749 | 06.11 |
| 15. | Total No. of shares (12+13+14) | : | 35,00,000 | 100.00 |
| 16. | Reasons for difference if any, between (10&11), (10&15) and (11&15) | : | N.A. | |



Office: - Maharaja Agrasen Plaza, RZ-B-12/15, 2nd Floor, Back Side Kh No 82/4/1, Mahavir Enclave,
Near DshrathPuri Metro Station Gate No 2, Palam, New Delhi-110045,

Email-csakhileshkumarjha@gmail.com, Telephone No: -011-40204448, Mobile No.9718403891, 7701863822

Associated with: HSELIHKA SERVICES PRIVATE LIMITED (Corporate Legal Service Unit)

Email-legalhselihka@gmail.com, corporateregalservicefirm@gmail.com, Website: - www.uneekcs.com

Corporate Consultant // RBI, FEMA, Compliances// Corporate Laws Services// Registration Services etc

Akhilesh

| | | | | | | | |
|--|---|------------------------|---|--|----------------------------------|----------------------------------|--|
| 17. | Certifying the Details of changes in share capital during the quarter under consideration as per Table below: | | | | | | |
| | Particulars* | No. of shares | Applied / Not Applied for listing | Listed on Stock Exchanges (Specify Names) | Whether intimated to CDSL | Whether intimated to NSDL | In-principle approval pending from SE |
| | Issue of Bonus Shares # | 7,00,000 | APPLIED | MSEI | YES | YES | RECEIVED |
| <p>*Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)</p> <p>#Company has passed special resolution in the extra ordinary general meeting of members held on dated March 12, 2019 for approval of issue of bonus shares and approved the allotment in the board meeting of directors held on April 04, 2019 and fixed record date April 08, 2019. The Listing approval was received on 29th May, 2019 and Trading Approval also received on 25th July, 2019.</p> | | | | | | | |
| 18. | Register of Members is updated. If not, updated upto which date | : | Yes | : | N.A. | | |
| 19. | Reference of previous quarter with regards to excess dematerialized shares, if any | : | Nil | | | | |
| 20. | Has the Company resolved the matter mentioned in Point no.19 above in the Current quarter? If not, reason why? | : | N.A. | | | | |
| 21. | Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay: | | | | | | |
| | Total No. of Demat Requests | No. of Requests | No. of Shares | Reasons for Delay | | | |
| | Confirmed after 21 Days | Nil | Nil | N.A. | | | |
| | Pending for more than 21 days | Nil | Nil | N.A. | | | |
| 22. | Name, Address, Tel No. Compliance Officer | : | Mr. Anurag Gupta Company Secretary & Compliance Officer Address: WE-97, Peepal Chowk Mohan Garden, Uttam Nagar, Delhi 110059 Ph.: 011-27860681 Email Id: - ritaholdingsltd@gmail.com | | | | |
| 23. | Name, Address, Tel No. of Regn No of Auditor | : | Mr. Akhilesh Kumar Jha Akhilesh & Associates Company Secretaries Address: Maharaja Agrasen Plaza, RZ-B-12/15, 2nd Floor, Back Side Kh No 82/4/1, Mahavir Enclave, Near Dashrath Puri Metro Station, Palam, New Delhi-110045 | | | | |



AKH

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|-----|---|---|--|
| | | | Ph: 011-40204448, 9718403891, 7701863822 E mail: csakhileshkumarjha@gmail.com |
| 24. | Appointment of common agency for Share Registry Work (if yes, name and address) | : | Skyline Financial Services Private Limited D-153 A, 1 st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph.: 011-64732681 |
| 25. | Any other detail that the auditor may like to provide (e.g. BIFR Company delisting from Stock Exchange Company Changed its name etc.) | : | N.A. |

**For Akhilesh & Associates
Company Secretaries**



Akhilesh

**Akhilesh Kumar Jha
Proprietor
FCS: 9031, CP No.:18250**

Date: 26/07/2019
Place: New Delhi