

AKHILESH & ASSOCIATES

(Company Secretaries)

To,
RITA FINANCE AND LEASING LIMITED
(Formerly Known as Rita Holdings Limited)
324A, IIIrd Floor, Aggarwal Plaza,
Sector- 14, Rohini, New Delhi- 110085

Dear Sirs,

We have examined the relevant books, registers, forms, documents and papers produced before us by **Rita Finance And Leasing Limited** (Formerly known as Rita Holdings Limited) ("the Company") and its Registrars and Transfer Agents, **Skyline Financial Services Private Limited**, in respect of Reconciliation of Share Capital Audit Report as per Regulation 55A of SEBI (Depository and Participants) Regulation, 1996 and SEBI Circular No D&CC /FITTC/Cir-16/2002 dated December, 31 2002 as amended. To the best of our knowledge and according to the information and explanations given to us and as shown by records examined by us, we certify the following:

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1.	For the Quarter ended	:	31 st December, 2018
2.	ISIN	:	INE018S01016
3.	Face Value	:	Rs. 10/- {Rupees Ten}
4.	Name of the Company	:	Rita Finance And Leasing Limited (Formerly known as Rita Holdings Limited)
5.	Registered Office Address	:	324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085
6.	Correspondence Address	:	324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085
7.	Telephone No.	:	9810260127, 011-27860681
8.	Email Address	:	ritaholdingsltd@gmail.com
9.	Names of the Stock Exchanges where the company's securities are listed	:	Metropolitan Stock Exchange of India Limited (MSEI)

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Office:- Maharaja Agrasen Plaza, RZ-B-12/15, 2nd Floor, Back Side Kh No 82/4/1, Mahavir Enclave, Near DashrathPuri Metro Station Gate No 2, Palam, New Delhi-110045,

Email-csakhileshkumarjha@gmail.com, Telephone No: -011-40204448, Mobile No.9718403891, 7701863822

Website:- www.uneekcs.com

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		:	No. of Shares	Percentage of Total Issued Capital			
10.	Issued capital		28,00,000	100.00			
11.	Listed Capital (Exchange wise) (As per company records) Metropolitan Stock Exchange of India Limited (MSEI)	:	28,00,000	100.00			
12.	Held in Dematerialized Form in CDSL	:	22,79,001	81.39			
13.	Held in Dematerialized Form in NSDL	:	3,50,000	12.50			
14.	Physical	:	17,09,99	6.11			
15.	Total No. of shares (12+13+14)	:	28,00,000	100.00			
16.	Reasons for difference if any, between (10&11), (10&15) and (11&15)	:	N.A.				
17.	Details of changes in share capital during the quarter under consideration as per Table below:						
	Particulars*	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principle approval pending from SE
	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	*Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)						
18.	Register of Members is updated. If not, updated upto which date	:	Yes N.A.				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any	:	Nil				
20.	Has the Company resolved the matter mentioned in Point no.19 above in the Current quarter? If not, reason why?	:	N.A.				

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22.	Name, Address, Tel No. Compliance Officer	:	Mr. Anurag Gupta Company Secretary & Compliance Officer Address: WE-97, Peepal Chowk Mohan Garden, Uttam Nagar, Delhi 110059 Ph.: 011-27860681 Email Id:- ritaholdingsltd@gmail.com
23.	Name, Address, Tel No. of Reconciliation of Share Capital Auditor	:	Mr. Akhilesh Kumar Jha Akhilesh & Associates Company Secretaries Address: Maharaja Agrasen Plaza, RZ-B-12/15, 2nd Floor, Back Side Kh No 82/4/1, Mahavir Enclave, Near Dashrath Puri Metro Station, Palam, New Delhi-110045 Ph: 011-40204448, 9718403891, 7701863822 E mail: csakhileshkumarjha@gmail.com Website:-www.uneekcs.com
24.	Appointment of common agency for Share Registry Work	:	Skyline Financial Services Private Limited D-153 A, 1 st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph.: 011-64732681
25.	Any other detail that Practicing Company Secretary may Like to provide (e.g. BIFR Company, Delisting from SE)	:	N.A.



**For Akhilesh & Associates
Company Secretaries**

**Akhilesh Kumar Jha
Proprietor
FCS: 9031, CP No.:18250**

Date: 24/01/2019
Place: New Delhi